



कमला नेहरू भौतिक एवं सामाजिक विज्ञान संस्थान, सुलतानपुर-228118

Kamla Nehru Institute of Physical & Social Sciences, Sultanpur-228118

(विश्वविद्यालय अनुदान आयोग की स्वायत्त संस्था नैक (NAAC) द्वारा 'A' श्रेणी में मूल्यांकित)

(Accredited by NAAC with 'A' grade)

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Phone: 9451232371

पत्रांक:

दिनांक: 21.12.2024

Notification

of

Student Grievance Redressal Committees (SGRC)

Whereas, the Bar Council of India, issued the direction for establishing 'Student Grievance Redressal Committees (SGRC)' for enters of legal education by vide LE-Circular the *Letter no-BCI:D:2382/2024 (LE-Circular-14) dated 22.11.2024* to address and resolve student grivences effectively.

Whereas, the Kamla Nehru Institute of Physical and Social Sciences, Sultanpur-228118, impart the legal education degree (Bachelor of Laws- 03 Year Course- LL.B.)

Therefore, the Kamla Nehru Institute of Physical & Social Sciences, Sultanpur, constitute the 'SGRC' in compliance of the above said letter dt/11.11.2024 accordance the provisions and guidelines as prescribed by the B.C.I. *Letter no-BCI:D:2382/2024 (LE-Circular-14) dated 22.11.2024*

1. Objective

The Student Grievance Redressal Committee aims to:

- Address grievances of students concerning academic, administrative and infrastructure matters.
- Provide a transparent and accessible mechanism for grievance resolution.
- Ensure fairness and accountability in resolving student issues in compliance with the standards prescribed by the Bar Council of India.

2. Composition of SGRC

The SGRC shall constitute from 07 (Seven) Members, (*The Chairman-Head of the Institution/Department, Two Faculty Member, Two Student Representatives (One Male + One Female), One External Member of 'State Bar Council' or 'Retired Judge' nominated by the B.C.I., One Secretary-Administrative officer of the Institution.*)

3. Scope of the SGRC

The SGRC shall have jurisdiction to address grievances related to:

- Academic concerns, including examination issues, assessment irregularities, and curriculum queries
- Administrative matters, such as admission processes, fee disputes, and service delivery.



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- Campus facilities, including library, hostels, transport, and infrastructure.
- Any form of harassment or discrimination, including ragging, in compliance with BCI and statutory anti-ragging guidelines.

4. Procedure for Filing a Grievance

- A. Students must submit their grievances in writing or through a designated online portal established by the institution.
- B. The complaint must include relevant details, evidence (if any), and the complainant's contact information.
- C. The SGRC must acknowledge receipt of the grievance within three working days.

5. Resolution Process

- A. The SGRC shall convene within seven working days of receiving grievance.
- B. The complainant and concerned parties shall be given an opportunity to present their case.
- C. The SGRC must ensure confidentiality, impartiality, and adherence to principles of natural justice during the proceedings.
- D. A resolution must be communicated to the complainant in writing within fifteen working days of the hearing.

6. Appeal Mechanism

If a complainant is dissatisfied with the decision of the SGRC, they may appeal to the Bar Council of India

7. Reporting and Compliance

- A. All CLEs must submit an annual report to the Bar Council of India detailing the grievances received, their resolution status, and steps taken to improve grievance redressal.
- B. Non compliance with this circular shall invite disciplinary action, including revocation of BCJ recognition/approval of Centers of Legal Education.

8. Implementation Timeline

All Centers of Legal Education are required to constitute their SGRCs and ensure compliance with these guidelines within one month of issuance.

9. General Provisions



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- A. The institution must display the details of the SGRC, including its composition and contact information, on its official website and notice boards.
- B. Any amendments to these guidelines shall be communicated by the Bar Council of India from time to time.

These guidelines are issued to ensure that the rights and concerns of students in legal education are addressed with transparency, fairness, and efficiency, in alignment with the statutory objectives of the Bar Council of India.

SGRC of the Institution 'Academic Session 2024-25. w.e.f. dt/ 01-01-2025.'

1	Prof. (Dr.)Alok Kr. Singh	Chairman (Ex-officio)	HOI
2	Sri Sudhakar Shukla	Member	Senior Faculty Member
3	Dr. Shiv Bahadur Tiwari	Member	Senior Faculty Member
4	Km. Pragati Mishra	Member	Student Representatives (Female)
5	Mr. Gaurav Shukla	Member	Student Representatives (Male)
6	Sri Rakesh Pathak	Member	Member- State Bar Council U.P.
7	Mr. Anil Kumar Singh	Member Secretary	Office Superintendent


(Sudhakar Shukla) 21.12.2024
Head
Department of Law


(Prof.(Dr.) Alok Kr Singh)
Principal
K.N.I.P.S.S., Sultanpur